

Minutes - Monthly Work Session

Board of Trustees

November 28, 2023 10:00am Village Hall and via Zoom.

Present: **Village Hall** - Mayor Fiore, Dep. Mayor Abraham, Trs. Boody, Diat, Skilbred, Clerk/Treasurer Kamper, Dep. Clerk Deyermond.
Tr. Skilbred departed at 10:46 am

Mayor Fiore called the meeting to order with the pledge of allegiance at 10:00 am

Discussion Items:

Signs for Charitable Events – Mayor Fiore stated he's in favor of signage for real charitable events, such as Toy Drive & Katy's Run but not commercial. Dep. Mayor Abraham agrees but remove signage after 3 days. Tr. Diat inquired about political signage as it's not permitted in village code. Dep. Mayor Abraham stated they're permitted as federal/state code supersedes village code. Tr. Boody stated that the Town has the same issue as it's against their code as well but because of court cases they have to be left alone as long as they're picked up sort of a de facto policy there. Tr. Skilbred stated that we generally just leave charitable signs up. Dep. Clerk Deyermond stated that political signs are protected freedom of speech nothing should go in the circle. as it's a traffic device of charitable event inquired about political signage on state property public property but that none can be placed at Village Hall or the turnabout. Mayor Fiore All in agreement that political and charity are fine.

Leaf Pickup – Mayor Fiore stated we bought and registered the truck. Steve started yesterday morning on Ferry Road down by the south ferry. Couple of caveats this year to prevent abuse. We only charge \$145.16 to each resident. You've all received the schedule. Introduced one run only as all neighboring jurisdictions do with the exception of Sag Harbor. We can keep this to about a \$40,000 job as the village collects approximately \$40,000 after the Star rebate from the taxpayers. Received only five (5) complaints. Three (3) understood and the other two (2) did not respond to him.

Audit – Mayor Fiore stated that the village received notification from the NYS Comptroller's office that they will be conducting an audit of the village. There will be an initial meeting with a representative on either December 13th or 14th. Dep Mayor Abraham stated that he would like to attend the initial meeting as he was included on the notification. Mentioned that it's focused on internal controls. Tr. Diat inquired as to the status of the audit for last year, has it begun yet? Dep. Clerk Deyermond stated not yet but expects Satty Levine will be out in December or January. Tr. Boody confirmed that the village is required to do an audit and asked if this would assist the comptrollers with their audit. Tr. Diat stated that she's pretty sure they would be auditing prior years as the financial statements for last year have not been filed yet. The Trustees must also fill out the Conflict-of-Interest Form attached to the notification letter. Tr. Diat asked if the audit for 22/23 has been done yet. Dep. Clerk Deyermond stated that it will begin in December/January.

Tennis – Mayor Fiore stated that there is approximately \$77,000 left from the ARPA grant for outdoor recreation. He mentioned that 400 linear feet of cracks will require a thin coat of asphalt, 8 layers of paint and striping at a cost of approximately \$78,000. To install a second tennis court/paddleball would require the village to fund it. Dep. Mayor Abraham mentioned that he contacted three contractors and only one was interested. Tr. Skilbred asked who did the original court. Hurdle for contractors to put up bond and aren't interested in bidding. Confirm that a bond requirement is NYS requirement rather than village.

Genet Creek – Mayor Fiore stated that a year and a half ago the DEC closed it to shell fishing. Identified the bulkhead on the North Haven Point side needed to be replaced and the bulkhead on North Haven Shores side needed to be repaired and they were and dredge the mouth of the creek. Ran into a problem with the DEC as the permit stated that the dredge spoils be placed on the North Haven Point (NHP) side (west side) and the

application stated they be placed on the NHS side (west) so the application needed to be modified. DEC wanted to see survey where spoils were to be put. Erica located a survey and we're sending it to DEC today. Need to do it by end of December or wait until next year.

EHV Sound Engineer – Mayor Fiore stated that East Hampton Village approved the bid for the sound engineer they retained for pickleball and will share the report when received.

Lovelady Park – Mayor Fiore stated that based on CPF's requirements, Sam redrew his plan for Lovelady which was submitted to Vinnie to put on site plan that Squires & Holden did. Essentially, same thing but in different locations. Path placed a little bit north and leave green area undisturbed. May have ready for your approval at the December if not January meeting with a presentation by Sam. Tr. Diat asked what the process is. Mayor Fiore stated that CPF is first, then the North Haven Village Trustees, and then Southampton Town Council. 501c3 would pay to remove the invasives. \$350,000 estimated for the work. Received a verbal commitment for \$150,000 and some of the material can be donated. There was a discussion regarding the changes made based on the feedback that was received and what has changed from the last plan. Mayor Fiore wanted the Board to know where we are and what the decisions of the advisory committee and board were.

New Business:

Resolution authorizing Mayor to sign the Undertaking with the NYS DOT to place two (2) additional speed radar signs on NYS Route 114 was approved with a motion made by Mayor Fiore and seconded by Trustee Diat. All in favor motion so carried.

Deputy Mayor Abraham provided the Board with an update as well as results on the existing speed radar signs as well as the two (2) new to be installed on Ferry Road.

Mayor Fiore asked Clerk-Treasurer Kamper to provide the board with an update. Clerk-Treasurer mentioned that she is currently observing the office work flow of the office. Dep. Clerk Deyermund provided the board with an update on the status of the reporting to various agencies which Pat Ledermann has been working on. It was agreed that we get back on a regular schedule to review and approve the claims prior to the meeting. Clerk-Treasurer Kamper mentioned that there may be some redundancy in the preparation of minutes which is very time consuming and not required. Currently there is a transcript, voice recording, Zoom recording, as well as the Clerk-Treasurer preparing a separate summary or minutes of the meeting. The board discussed this and agreed to transition to that which is required and similar to the format utilized by the Village of Sag Harbor and other municipalities thereby reducing the redundancy. Simultaneously, Erika Gubitosi, Clerk to the BHPAR and Clerk-Treasurer discussed that it can take her up to three (3) days to prepare the minutes and would like to transition to this method as well. Kamper also mentioned that the accounting software is antiquated and time consuming as well. Dep. Clerk mentioned that the server needs to be updated. The board agreed to do some comprehensive planning in January/February. Mayor Fiore would like to prioritize the status of the budget.

The board discussed the requirements for participating in a board meeting via Zoom and for clarification of the rules for such. Mayor Fiore asked the board to inform Clerk-Treasurer of their vacation schedule.

Next Meeting – Regular Board of Trustees meeting – Wednesday, December 20, 2023 at 5:00 PM

ADJOURNMENT OF REGULAR MEETING - At 11:34 AM, Dep Mayor Abraham made motion to close the meeting, seconded by Mayor Fiore. All present were in favor.

